

UCL - Université catholique de Louvain Study Programme 2023-2024

APHM2M: Master [120] in Public Administration (shift schedule)

APHM2M - Teaching profile

Learning outcomes

On successful completion of this programme, each student is able to :

- CG1. Develop an understanding and a political action: develop an understanding and ethics relating to public service
- CG1.1 Identify, analyse and understand the political issues of a given situation.
- CG1.2 Adopt a stance in debates and negotiations in defence of the interests of the institutions and organisations they represent.
- CG1.3 Incorporate the ethical dimension and the "in the public service and for the common good" dimension into the political debates and actions.
- CG2. Position their analyses and/or actions in a multi-level perspective.
- CG2.1 Identify the different institutional levels.
- CG2.2 Demonstrate in-depth and specialist knowledge (depending on the choice of focus) of the different political and institutional systems and political issues at international, European and Belgian levels.
- CG2.3 Compare the different political and institutional systems, both national and international.
- CG2.4 Identify the various government and non-government stakeholders (social movements, interest groups, citizens, etc.) and demonstrate an in-depth knowledge of their positions.
- CG2.5 Analyse the interactions between the different stakeholders, from the relationships between political parties and states to the role of non-governmental organisations.
- CG3. Adopt a robust and interdisciplinary approach to analysing complex political, economic and social situations.
- CG3.1 Demonstrate in-depth specialist knowledge (theories, fundamentals, phenomena) of political sciences, according to the focus chosen.
- CG3.2 Demonstrate basic knowledge of key aspects of the human and social science disciplines related to political sciences, according to the focus chosen: law, geopolitics, economics, sociology and history.
- CG3.3 Pertinently and rigorously apply the data analysis (qualitative and quantitative) and diagnostic tools in social and political sciences to provide a better understanding of the complexity of "political life".
- CG3.4 Apply and combine these tools and knowledge to analyse the issues/questions specific to political sciences (according to the focus chosen*).
- CG4. Use their politico-institutional expertise to advise on political action in a specific sector or area (according to the focus chosen).
- CG4.1 Demonstrate an understanding and knowledge (for the focus chosen) of the issues unique to the different sectors of political life (environment, family, humanitarian, etc.).

CG4.2 Explain and analyse specific contexts and situations:

- Analyse the different regional geographic areas,
- Evaluate political action by sector or area,
- Use robust analytical and diagnostic tools,
- Apply a robust comparative approach.
- CG4.3 Contribute to the analysis and/or design of management strategies for real-life political situations, according to the focus chosen.
- CG5. Disseminate pertinent political, economic and social information adapted to the targeted sector of the public and interact constructively with the different stakeholders involved in a given situation.
- CG5.1 Communicate pertinently, both verbally and in writing, on complex topics/situations in political sciences:
- Select the relevant information required to analyse and compare political situations.
- Present the information in an accurate, structured, clear, precise and well-argued manner (demonstrating an ability to prepare reports, assessments, critical reviews, notes, etc.).
- Adapt the communication (content and form) to the targeted sector of the public and to the intended purposes according to the communication standards specific to the context (popularising, etc.).
- CG5.2 Communicate, interact and negotiate constructively with various representatives, including colleagues, political decision-makers and target audiences.
- CG5.3 Liaise and collaborate effectively within a team and network effectively with other agencies involved in a given situation.
- CG6. Devise and implement a personal research project (thesis) using a robust and critical scientific and methodological approach in order to conduct a detailed analysis of an issue related to political science (in the chosen field of study).
- CG6.1 Define and explain a research subject, making sure that it is placed in the proper context.
- CG6.2 Prepare a critical report on the literature relating to this subject, making active, critical and pertinent use of information tools and primary and secondary sources.
- CG6.3 Construct and implement a robust and pertinent methodology in response.
- CG6.4 Devise and carry out, if appropriate, a quantitative and/or qualitative empirical research project using suitable analytical tools.
- CG6.5 Develop an objective analysis and the ability to summarise so as to enable the relevant parameters to be put into perspective and pertinent conclusions to be formed.
- CG7. Act as academics and critical and responsible players committed to continuous development.
- CG7.1 Embark on a socio-professional practice using a well-founded academic approach (from a theoretical and methodological perspective) characterised by a reflective and critical attitude.
- CG7.2 Work, make decisions and act independently and responsibly with regard to the framework, the work context and other people.

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PROFESSIONAL FOCUS: PUBLIC MANAGEMENT AND PUBLIC **POLICIES**

- Mandatory
- ☼ Optional
- \triangle Not offered in 2023-2024
- ${\it extstyle O}$ Not offered in 2023-2024 but offered the following year
- ⊕ Offered in 2023-2024 but not the following year
- $\Delta \oplus$ Not offered in 2023-2024 or the following year
- Activity with requisites
- @ Open to incoming exchange students
- ⊗ Not open to incoming exchange students
 [FR] Teaching language (FR, EN, ES, NL, DE, ...)

Click on the course title to see detailed informations (objectives, methods, evaluation...)

Year

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Course prerequisites

There are no prerequisites between course units (CUs) for this programme, i.e. the programme activity (course unit, CU) whose learning outcomes are to be certified and the corresponding credits awarded by the jury before registration in another CU.

The programme's courses and learning outcomes

For each UCLouvain training programme, a reference framework of learning outcomes specifies the the skills expected of every graduate on completion of the programme. Course unit descriptions specify targeted learning outcomes, as well as the unit's contribution to reference framework of learning outcomes.

APHM2M - Information

Access Requirements

Master course admission requirements are defined by the French Community of Belgium Decree of 7 November 2013 defining the hiher education landscape and the academic organisation of courses.

General and specific admission requirements for this programme must be satisfied at the time of enrolling at the university.

Unless explicitly mentioned, the bachelor's, master's and licentiate degrees listed in this table or on this page are to be understood as those issued by an institution of the French, Flemish or German-speaking Community, or by the Royal Military Academy.

In the event of the divergence between the different linguistic versions of the present conditions, the French version shall prevail.

SUMMARY

- > General access requirements
- > Specific access requirements
- > University Bachelors
- > Non university Bachelors
- > Holders of a 2nd cycle University degree
- > Access based on validation of professional experience
- > Access based on application
- > Admission and Enrolment Procedures for general registration

University Bachelors

Diploma	Special Requirements	Access	Remarks	
UCLouvain Bachelors				
		Direct access		
		Access based on application		
		Access based on application		
Bachelier en information et communication Bachelier ingénieur de gestion		Access based on application		
Others Bachelors of the French	n speaking Community of Belgi	ım		
Tous les bacheliers de la CfB		Access based on application		
Bachelors of the Dutch speaking Community of Belgium				
		Access based on application		
Foreign Bachelors				
		Access based on application		

Non university Bachelors

> Find out more about links to the university

Diploma	Access	Remarks
BA - AESI orientation Sciences humaines: géographie, histoire, sciences sociales - crédits supplémentaires entre 45 et 60 BA - assistant(e) social(e) - crédits supplémentaires entre 45 et 60	Les enseignements supplémentaires éventuels peuvent être consultés dans le module complémentaire.	Type court
BA - bibliothécaire-documentaliste - crédits supplémentaires entre 45 et 60		
BA - conseiller(ère) social(e) - crédits supplémentaires entre 45 et 60		
BA en commerce et développement - crédits supplémentaires entre 45 et 60		
BA en communication - crédits supplémentaires entre 45 et 60		

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BA en coopération internationale - crédits supplémentaires entre 45 et 60

BA en droit - crédits supplémentaires entre 45 et 60

BA en écologie sociale - crédits supplémentaires entre 45 et 60

BA en gestion des ressources humaines - crédits supplémentaires entre 45 et 60

BA en sciences administratives et gestion publique - crédits supplémentaires entre 15 et 30

Holders of a 2nd cycle University degree

Diploma	Special Requirements	Access	Remarks
"Licenciés"			
		Access based on application	
Masters			

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Teaching method

This programme, specifically designed for working people, combines theoretical lectures and case studies to give a concrete understanding of problems related to public administration.

The programme attracts students from a wide variety of professional and educational backgrounds. Differences of practice and varying points of view between students and instructors and among the students themselves enhance the students' perspective in regard to the different fields related to the programme.

By means of a variety of individual and group projects, the students are invited to adopt an analytical approach to their professional practice.

Evaluation

The evaluation methods comply with the <u>regulations concerning studies and exams</u> (https://uclouvain.be/fr/decouvrir/ rgee.html). More detailed explanation of the modalities specific to each learning unit are available on their description sheets under the heading "Learning outcomes evaluation method".

There is a variety of evaluation methods: producing individual and/or group work, written or oral examinations and completing a thesis. To obtain a grade average, the scores obtained for the different activities are weighted by their respective credits.

Contacts

Curriculum Management

Entity

Structure entity SSH/ESPO/PSAD

Denomination (PSAD)

Faculty of Economic, Social and Political Sciences and

Communication (ESPO)

Sector Human Sciences (SSH)

Acronym PSAD

Postal address Place Montesquieu 1 - bte L2.08.05

1348 Louvain-la-Neuve

Tel: +32 (0) 10 47 41 09 - Fax: +32 (0) 10 47 27 36

Website http://www.uclouvain.be/psad.html

Academic supervisor: Fabienne Leloup (https://uclouvain.be/repertoires/fabienne.leloup)

Jury

- Président de jury: <u>Pierre Vercauteren</u> (https://uclouvain.be/repertoires/pierre.vercauteren)
- Secrétaire de jury: Elena Aoun (https://uclouvain.be/repertoires/elena.aoun)

Useful Contact(s)

- Informations pour les futurs étudiants (Nicolas Hurtado de Jesus tél. +32 (0)65 323 327): info-mons@uclouvain.be
- Studies management officer: Tatiana Nikitina (https://uclouvain.be/repertoires/tatiana.nikitina)