

MINAGEST - Introduction

Introduction

MINAGEST - Teaching profile

Learning outcomes

On successful completion of this programme, each student is able to :

1. Maîtriser, avec la rigueur exigée par les sciences de gestion, les fondements théoriques (connaissances, concepts, outils, ...) qui constituent les prérequis indispensables dans une perspective de (ré)orientation vers le master en sciences de gestion.
2. S'appropriier et maîtriser les fondements de la démarche scientifique (méthodologie de recherche et outils méthodologiques spécifiques aux sciences de gestion), prérequis indispensables dans une perspective de (ré)orientation vers le master en sciences de gestion.
3. Faire preuve d'une bonne capacité d'analyse et de raisonnement spécifiques aux sciences de gestion, avec la rigueur requise.
4. Appréhender, questionner, analyser, discuter et résoudre une problématique spécifique de gestion, en mobilisant les fondements disciplinaires et méthodologiques pertinents.
5. Développer un angle de lecture et une analyse critique et réflexive spécifiques aux sciences de gestion.

Programme

DETAILED PROGRAMME BY SUBJECT

Year



MINAGEST - Information

Bachelors offering this minor

- > Bachelor in Computer Science [[en-prog-2024-sinf1ba](#)]
- > Bachelor in Political Sciences: General [[en-prog-2024-spol1ba](#)]
- > Bachelor in Sociology and Anthropology [[en-prog-2024-soca1ba](#)]
- > Bachelor in Human and Social Sciences [[en-prog-2024-huso1ba](#)]
- > Bachelor in Law [[en-prog-2024-droi1ba](#)]
- > Bachelor in Information and Communication [[en-prog-2024-comu1ba](#)]

Evaluation

The evaluation methods comply with the [regulations concerning studies and exams](#). More detailed explanation of the modalities specific to each learning unit are available on their description sheets under the heading "Learning outcomes evaluation method".

Contacts

Curriculum Management

Entity

Structure entity

Denomination

Faculty

Sector

Acronym

Postal address

SSH/ESPO/SESP

(SESP)

Faculty of Economic, Social and Political Sciences and Communication (ESPO)

Human Sciences (SSH)

SESP

Place Montesquieu 1 - bte L2.08.08

1348 Louvain-la-Neuve

Tel: [+32 \(0\) 10 47 41 16](#) - Fax: [+32 \(0\) 10 47 45 61](#)

Academic supervisor: [Marco Saerens](#)

Useful Contact(s)

- Responsible administrative: [Anneliese Desbuquoit](#)

Practical informations

Enrolling on the minor

1. Organizational details

Minor courses take place during the day on Tuesday mornings, on Wednesdays and Thursdays all day and on Friday mornings.

Academic in charge: M. Kolp

Contact person : Marie Lefevre

Enrollment details:

1st level

2. Admission to the minor

Not applicable

3. Enrolling on the minor

Once s/he has enrolled on BAC12, the student enrolls on the elective on the website:

<https://uclouvain.be/optionbac>

In BAC13, the student is automatically enrolled on the minor on which s/he was enrolled in BAC12.

4. Follow-up to the minor enrollment

The follow-up to the minor enrollment request can be carried out via the BAC12 enrollment program which is available on the web.

5. Changes to the minor enrollment

Any student who wishes to change his/her choice must consult his/her son conseiller aux études (course adviser) from his/her own faculty.

Course times

1. Consulting the course times

<https://uclouvain.be/espo-mineures.html>

2. Resolving timetable clashes

Once s/he starts on the BAC12 course, the student puts together his/her BAC12 and BAC13 timetable, paying attention to the minor course times.

If a timetable clash arises, several solutions are possible :

Postponing courses :

Should a timetable clash arise in BAC12 (major course/ and elective course), the student may ask to postpone one of the two course until the following year, taking account of the sequences of the courses (requirement). The course to be postponed may be the major course or elective course.

Students are not obliged to follow the 15 elective credits every year. Each year of study should ideally include 60 credits. The student must set out his/her program evenly over the two years in order to be in the best position to obtain, for the BAC13, 30 elective credits and 150 major credits.

The student must obtain the consent of the conseiller aux études (course adviser) to postpone course until the next year. The course adviser will also look at how evenly the program is spread out over the two years.

Bringing courses forward :

Should there be a timetable clash in BAC13 (major course/ and elective course), the student may bring forward one of the two courses. The course to be brought forward may be the major course or elective.

Students are not obliged to take the 15 elective credits each year. Each year of study should include 60 credits. The student must spread his/her program out evenly over two years of study in order to obtain, for the BAC13, 30 elective credits and 150 major credits.

The student must ask the conseiller aux études (course adviser) for permission to bring a course from the next year forward. The course adviser will also check that courses are spread out evenly over the two years.

Accepting the clash :

In some cases, the student may benefit from pedagogical alternatives when there is a clash of course and thus not have to attend the class in question.

If the student cannot attend the class, s/he must obtain the prior consent of the teacher.

Information on alternative pedagogical arrangements, if such arrangements exist, is available in every detailed course description (above).

Finding an equivalent course that does not lead to a timetable clash:

Useful information is available in every detailed course description (above). The student must obtain the prior consent of the conseiller aux études (course adviser) for the choice of equivalent course.

Contact people:

Conseillère aux études (course adviser) : Cécile Delannay delannay@sesp.ucl.ac.be

[Information](#)

2. Consulting exam times

Elective course exams take place over the course of a special week in the session, in order to avoid timetable clashes.

The time grid is available on the website: <https://uclouvain.be/espo-mineures.html>

